

उत्तम शिक्षा, आपके द्वार, आपका अधिकार  
लक्ष्य यही ठाना है कम्प्यूटर शिक्षा को घर-घर तक पहुँचाना है

**LBSATI का यह प्रयास, कम्प्यूटर सीख करें विकास**

# LBS ADVANCED TRAINING INSTITUTE

AN IDEAL INSTITUTE OF ADVANCE TECHNOLOGIES



*Information  
Brochure*

## Digital Signature & QR Code

की प्रमाणिकता के साथ 'प्रमाण-पत्र' देने वाली  
एकमात्र कम्प्यूटर इंस्टीट्यूट

MINISTRY OF CORPORATE AFFAIRS, GOVT. OF INDIA  
AN ISO 9001:2015 CERTIFIED INSTITUTION  
MINISTRY OF MSME GOVT. OF INDIA  
DIGITAL SIGNATURE VERIFIED CERTIFICATE  
INSTANT ONLINE VERIFIED CERTIFICATE  
QR CODE VERIFIED CERTIFICATE  
CIN : U80904UP2019PTC120669



Visit us: [www.lbsati.in](http://www.lbsati.in)  
e-mail: [info@lbsati.in](mailto:info@lbsati.in), [gd\\_bindass@yahoo.com](mailto:gd_bindass@yahoo.com)  
Help Line No.: 9457570001, 9350880944, 7011826310

**क्षेत्र का No.1 कम्प्यूटर इंस्टीट्यूट, बनाने के लिए, आपका धन्यवाद**

# LBS ADVANCED TRAINING INSTITUTE

## CERTIFIED

AN ISO 9001:2015 CERTIFIED INSTITUTION (MEMBER OF QCI)  
AN ISO 29993:2017 CERTIFIED INSTITUTION (MEMBER OF QCC)

## REGISTERED IN

MINISTRY OF CORPORATE AFFAIRS, GOVT. OF INDIA

भारत सरकार द्वारा मान्यता प्राप्त संस्थान

CIN : U80904UP2019PTC120669

MINISTRY OF MSME GOVT. OF INDIA

Add 01:- 1st Floor, Bank of India, Khekra, Baghpat-250101

Add 02:- New Vikas Nagar, Sombazar wali Gali, Behind City  
Hospital, Loni, Ghaziabad-201102

**CERTIFICATE ISSUED WITH**  
**DIGITAL SIGNATURE VERIFIED CERTIFICATE**  
**INSTANT ONLINE VERIFIED CERTIFICATE**  
**QR CODE VERIFIED CERTIFICATE**

(A Professional & Authenticated Computer Institute)

## ACCREDITED

DOEACC (NIELIT) STUDY CENTER.

FACILITATION NO.- 88004722



**HELPLINE NO.- 9457570001, 9350880944, 7011826310**  
**www.lbsati.in info@lbsati.in**

**आपने बनाया हमें, क्षेत्र का No.1 कम्प्यूटर इंस्टीट्यूट**





GOVERNMENT OF INDIA  
MINISTRY OF CORPORATE AFFAIRS

Central Registration Centre

## Certificate of Incorporation

[Pursuant to sub-section (2) of section 7 and sub-section (1) of section 8 of the Companies Act, 2013 (18 of 2013) and rule 18 of the Companies (Incorporation) Rules, 2014]

I hereby certify that LBS ADVANCED TRAINING INSTITUTE PRIVATE LIMITED is incorporated on this Twenty ninth day of August Two thousand nineteen under the Companies Act, 2013 (18 of 2013) and that the company is limited by shares.

The Corporate Identity Number of the company is U80904UP2019PTC120669.

The Permanent Account Number (PAN) of the company is **AAECL0220A** \*

The Tax Deduction and Collection Account Number (TAN) of the company is **MRTL01579E** \*

Given under my hand at Manesar this Twenty ninth day of August Two thousand nineteen .

DS MINISTRY OF  
CORPORATE AFFAIRS 27

Digital Signature Certificate

ALOK TANDON

Deputy Registrar Of Companies

For and on behalf of the Jurisdictional Registrar of Companies

Registrar of Companies

Central Registration Centre

Disclaimer: This certificate only evidences incorporation of the company on the basis of documents and declarations of the applicant(s). This certificate is neither a license nor permission to conduct business or solicit deposits or funds from public. Permission of sector regulator is necessary wherever required. Registration status and other details of the company can be verified on [www.mca.gov.in](http://www.mca.gov.in)

Mailing Address as per record available in Registrar of Companies office:

LBS ADVANCED TRAINING INSTITUTE PRIVATE LIMITED  
12, SUNDER NAGAR LONI, GHAZIABAD, Ghaziabad, Uttar Pradesh,  
India, 201102



\* as issued by the Income Tax Department

भारत सरकार में रजिस्टर्ड  
**LBS ADVANCED TRAINING INSTITUTE**

## ABOUT US

**LBS ADVANCED TRAINING INSTITUTE PVT. LTD.** is registered under MINISTRY OF CORPORATE AFFAIRS, GOVT. OF INDIA, REGD.: [PURSUANT TO SUB-SECTION (2) OF SECTION 7 AND SUB-SECTION (1) OF SECTION 8 OF THE COMPANIES ACT, 2013 (18 OF 2013) AND RULE 18 OF THE COMPANIES (INCORPORATION) RULES 2014].  
CIN : U80904UP2019PTC120669

**LBS ADVANCED TRAINING INSTITUTE PVT. LTD.** is running under Ministry of MSME, Govt Of India. It is working for every class of society. Our Institute provides guidance & training in different fields of skill development Programmes & Professional Training conducting by State Govt. & Central Govt.

**LBS ADVANCED TRAINING INSTITUTE PVT. LTD.** is private limited company incorporated under THE COMPANIES ACT, 2013 (18 OF 2013) AND RULE 18 OF THE COMPANIES (INCORPORATION) RULES 2014). Ministry of Corporate Affairs Govt. of India

**LBS ADVANCED TRAINING INSTITUTE PVT. LTD.** ISO 9001:2015 Certified Organization.

## MISSION

Making India a "आत्म निर्भर भारत" by producing maximum number of computer Professional and making them self dependent.

लक्ष्य यही ठाना है कम्प्यूटर शिक्षा को घर-घर तक पहुँचाना है

Making Computer Education affordable to common citizen of India.

Providing Highly Professional & Technical Training computer at minimum cost.

One of the main object of LBSATI is to encouraging women to increase their contribution in IT fields to reforming India.

Making computer professional & self dependents for decreasing unemployment rate In India.

## VISION

### VISION

We have best dedicated & Professional team. Our dedicated team is promised their self to make a shiny & "लक्ष्य यही ठाना है कम्प्यूटर शिक्षा को घर-घर तक पहुँचाना है"

Thus, We Have To Produce Maximum Computer Professionals of different fields like Computer operators, Accountant, Programmers, Designers, Web-Developeprs, Networkers, Hardware Engg. Etc.

ISO 9001:2015

# Certificate of Registration



This is to Certify That The Quality Management System of

## LBS ADVANCED TRAINING INSTITUTE PRIVATE LIMITED

12, SUNDER NAGAR, LONI, GHAZIABAD – 201102, UTTAR PRADESH, INDIA

has been audited and conformed to be in accordance with the requirements of

### ISO 9001:2015

The Quality Management System is Applicable to :

PROVIDING CERTIFICATE & DIPLOMA IN COMPUTER SOFTWARE,  
HARDWARE & NETWORKING, FASHION DESIGNING, BEAUTICIAN,  
CUTTING & TAILORING, NTT, NPPT AND ENGLISH SPEAKING.

Certificate No	: QDA391122	
Initial Registration Date	: 06/12/2022	Issuance Date : 06/12/2022
Date of Expiry	: 05/12/2025	
1st Surve. Due	: 06/11/2023	2nd Surve. Due : 06/11/2024

  
Director



ACCREDITED  
Management Systems  
Certification Body  
MSCB-174



### Aambitious Assessment Pvt. Ltd.

D-9, Sector 03, Noida, Gautam Buddha Nagar, Uttar Pradesh - 201301, India.

e-mail: [info@aapcertification.in](mailto:info@aapcertification.in), website: [www.aapcertification.in](http://www.aapcertification.in)

Certificate Verification: Certificate Validity can be re-checked at [www.aapcertification.in](http://www.aapcertification.in)

This certificate is a property of Aambitious Assessment Pvt. Ltd. and shall be returned immediately when demanded

\*Validity of the certificate is subject to successful completion of surveillance audit on or before due date





# Certificate

This is to Certify that  
**LBS ADVANCED TRAINING INSTITUTE  
PRIVATE LIMITED**

72 New Vikas Nagar, Sombazar Wali Gali, Near City Hospital,  
Loni Ghaziabad-201102, Uttar Pradesh, India

has been found in Compliance with requirements of  
**Learning Services Outside Formal Education**

**ISO 29993:2017**

for the following scope:

**Providing Certificate & Diploma in Computer Software, Hardware &  
Networking, Fashion Designing, Beautician, Cutting & Tailoring, NTT, NPTT  
and English Speaking**

Certificate No. : LSOFE/C660/0423

Original Certificate Date: 21-April-2023

Issue Date : 21-April-2023

Expiry Date : 20-April-2026

To check this certificate status visit:  
"<http://uasl.uk.com/certifiedorganization>"

Authorised Signature

**Quality Control Certification**

UK Office: 82, Adley Street,  
London - E5 0DZ, United Kingdom

India Office: 2nd Floor, Aman Market,  
Narela Mandi, Delhi - 110 040, India







भारत सरकार  
Govt. of India  
सूक्ष्म, लघु और मध्यम उद्यम मंत्रालय  
MINISTRY OF MICRO, SMALL & MEDIUM ENTERPRISES

**MSME**  
सूक्ष्म, लघु और मध्यम उद्यम  
MICRO, SMALL & MEDIUM ENTERPRISES



उद्योग आधार



Udyog Aadhaar



**D**

Type of Enterprise	Micro	Small	Medium
Manufacturing	A	B	C
Services	D	E	F
UAM No.	UP29D0024328		

### Udyog Aadhaar Registration Certificate

Udyog Aadhaar Number: UP29D0024328  
Name of Enterprise: LBS ADVANCED TRAINING INSTITUTE PRIVATE LIMITED  
Location of Plant Details:

SN	Flat/Door/Block No.	Name of Premises/Building Village	Road/Street/ Lane	Area/Locality	City	Pin	State	District
1	1ST FLOOR	NEAR - BANK OF INDIA	JAIN COLLEGE ROAD	KHEKRA	BAGPAT	250101	UTTAR PRADESH	GHAZIABAD

Official Address of Enterprise: 12, SUNDER NAGAR, LONI  
District: GHAZIABAD State: UTTAR PRADESH PIN: 201102  
Mobile No: 9457570001 Email: office\_ta@rediffmail.com  
Date of commencement: 29/08/2019  
Major Activity: SERVICES  
Enterprise Type: Micro  
Previous Registration details-if any: ::  
National Industry Classification Code:

SN	NIC 2 Digit	NIC 4 Digit	NIC 5 Digit Code	Activity Type
1	85 - Education	8549 - Other education n.e.c.	85499 - Other educational services n.e.c.	Services

Acknowledgement: Date of Filing: 05/09/2019 Date of Printing: 05/09/2019

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**लक्ष्य यही ठाना है,  
कम्प्यूटर शिक्षा को घर-घर  
तक पहुँचाना है...**



**LBS ADVANCED TRAINING INSTITUTE**

**LBSATI का यह प्रयास, कम्प्यूटर सीख करें विकास**

**EXAMPLE COPY of**  
**DIGITAL SIGNATURE VERIFIED CERTIFICATE**  
**INSTANT ONLINE VERIFIED CERTIFICATE**



FOR ONLINE VERIFICATION  
SCAN QR CODE



**LBSATI**  
LBS ADVANCED TRAINING INSTITUTE  
मानव संसाधन, उच्च नैतिकता

उत्तम शिक्षा, आपके द्वार, आपका अधिकार  
LBSATI का यह प्रयास, कम्प्यूटर सीख कर विकास  
लक्ष्य यही ठाना है कम्प्यूटर शिक्षा को घर-घर तक पहुंचाना है,

AN ISO 9001:2015 CERTIFIED INSTITUTE, MEMBER OF QCI  
Learning Services Outside Formal Education  
AN ISO 29993:2017 CERTIFIED INSTITUTE, MEMBER OF QCC



# LBS ADVANCED TRAINING INSTITUTE Pvt. Ltd

AN IDEAL INSTITUTE OF ADVANCE TECHNOLOGIES

MINISTRY OF MSME, GOVT. OF INDIA, MINISTRY OF CORPORATE AFFAIRS, GOVT. OF INDIA

REGD.: [PURSUANT TO SUB-SECTION 2 OF SECTION 7 AND SUB-SECTION (1) OF SECTION 8 OF THE COMPANIES ACT, 2013 (18 OF 2013),  
CIN : U80904UP2019PTC120669, NITI AYOJ NGO DARPAN UNIQUE ID OF VO/NGO- UP/2023/0344306,

**Awards this Certificate of**

To,  
MR./MS./MRS. : **ANIL KUMAR**  
FATHER'S NAME : **RAMPAL**  
MOTHER'S NAME : **REKHA**  
PLACE OF ISSUE : **KHEKRA, BAGHPAT**  
having successfully qualified in all the theory and practical modules of the LBSATI Pvt. Ltd.

*His/Her grading in individual papers is given below:*

**ADVANCE DIPLOMA IN COMPUTER APPLICATION (ADCA)**

ENROLLMENT NO. : **UPALC0010899**  
CERTIFICATE NO. : **1000960**  
COURSE DURATION : **12 MONTHS**  
DATE OF ISSUE : **04-02-2024**

at- [www.lbsati.in](http://www.lbsati.in)

SUBJECTS	MAX. MARKS	PRACTICAL MARKS	THEORY MARKS	OBTAINED MARKS
FUNDAMENTAL OF COMPUTER, ADVANCE OF TYPING (HINDI & ENGLISH), MS OFFICE, ADVANCE EXCEL, POWER POINT, MS PICTURE MANAGER, PUBLISHER, MULTIMEDIA, CORELDRAW, PHOTOSHOP	100	27	56	82
TALLYPRIME GOLD USING G, MS CREATION & SEC, JOURNAL ENTRY, BIL, L, NET BANK RECO, SECURITY & ADMINIS, C, MAIL USER ACCESS, STOCK MAINTAIN, D, JOURNAL, MIS REPORT, PAYROLL, TDS (INCOME TAX), GST (GOODS & SERVICE TAX), IGST, IGTGST & Many More...	100	27	65	92
LANGUAGES:- C, C++, HTML/DHTML, CORE JAVA, INTERNET BROWSING, E-MAIL HANDLING & DOWNLOADING		25	59	84
<b>Percentage: 85.75%</b>		<b>Grand Total: 343</b>		

**ALC CODE & NAME: UPALC0010899, LBS ADVANCED TRAINING INSTITUTE**

ADDRESS: 1st Floor, Bank Of India, Pathsala Road, Khekra Baghpat

E-MAIL ID: [gd\\_bindass@yahoo.com](mailto:gd_bindass@yahoo.com)

CONT. NO.: 9350880944

CERTIFICATE NO. - ISOFE/C660/0423

ISO CERTI. NO.: QDA3911922

UAM No.: UP29D0024328



Digital India



MSME



ISO 9001:2015



ISO 29993:2017



IAS



ACCREDITED



IAF



ISO 9001:2015

Signature of ALC Manager & Stamp

Document Certified by Director (DEV DUTT KUMAR)

DEV DUTT KUMAR

Date: 2024.04.02

20:22:01 +05'30'

**Why? LBSATI INSTITUTE**

# Digital Signature Verified Certificate

## Instant Online Certificate Verification

**QR Code**  
**Verified Certificate**

**AN ISO 9001:2015  
Certified Institution**

## 100% Job Assistance Courses

## Result Announce with In 15 Days

- **A Globally Famous Organization**
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- **Instant Online Verified Certificate**
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- **Online & Offline Mode Exam Facility**
- **Faculty & Counselor Training**
- **Use Original/Licensed Software**



S.No.	Name of Course	Duration
01	Diploma In Accounting Using GST (TallyPRIME)	06 Mon.
02	Diploma In Accounting Using GST (TallyMASTER)	03 Mon.
03	Certificate In Accounting Using GST (TallySMART)	03 Mon.
04	Certificate In Accounting Using GST (BUSY)	03 Mon.
05	Diploma In Information Tech. Professional (DITPRO)	12 Mon.
06	Advance Diploma In Computer Application (ADCA)	12 Mon.
07	Diploma In Computer Application (DCA)	06 Mon.
08	Diploma In Advance Com. Teacher Training (DACTT)	12 Mon.
09	Diploma In Financial Advance Accounts (DFAA)	09 Mon.
10	Diploma in Office Advance Management (DOAM)	09 Mon.
11	Diploma In Advance Financial Accounts (DAFA) Tally	06 Mon.
12	Diploma In Advance Financial Accounts (DAFA) Busy	06 Mon.
13	Diploma In Com. Application & Accounting (DCAA)	06 Mon.
14	Diploma In com. Hardware & Networking (DCHN)	12 Mon.
15	Diploma In Com. Hardware & Maintenance(CCHM)	03 Mon.
16	Diploma In Advance Desktop Publishing (DADTP)	06 Mon.
17	Certificate In Advance Excel (CAE)	60 days
18	Certificate IN Advance English SPK.& Grammar	Unlimited
19	Certificate In Hindi Typing, (CHT)	03 Mon.
20	Certificate In English Typing, (CET)	03 Mon.
21	Certificate in Computer Coperation (CCO)	03 Mon.
22	Certificate In Advance Computer Operator (CACO)	03 Mon.
23	Certificate In Data Entry Operator (CDEO)	03 Mon.
24	Diploma In Stenography (H/E)- D-Steno	12 Mon.
25	Certificate In AutoCAD (C-CAD)	03 Mon.
26	Diploma In Mobile Maintenance (DMM)	06 Mon.
27	Certificate In Web Designing (CWD)	06 Mon.
28	Diploma In Multimedia (DMM)	12 Mon.
29	Diploma In Graphic Designing (DGD)	06 Mon.
30	Beautician Self Course	45 Days
31	Certificate In Beauty Culture (CBC)	03 Mon.
32	Diploma in Beauty Culture (DBC)	06 Mon.
33	Diploma In Advance Beauty Culture (DABC)	12 Mon.
34	Diploma In Cutting & Tailoring (DCT)	06 Mon.
35	Diploma In Advance Cutting & Tailoring (DACT)	12 Mon. & Many More...

## Short Term Courses

MS OFFICE ,  
 C, c++,  
 HTML/DHTML,  
 Visual Basic  
 Illustrator,  
 Java, Python  
 Java (Core),  
 Java Advance,  
 Data Structure,  
 Free Hand  
 Dream Weaver,  
 Internet  
 Java Script,  
 Mangal Font Typing  
 KrutiDEV Typing  
 English Typing  
 FrontPage,  
 QuarkXpress  
 Oracle (SQL)  
 Advance EXCEL  
 CSS3  
 JQUERY  
 BOOTSTRAP  
 RESPONSIVE  
 UI/UX DESIGNER  
 PHP

कोर्स के अर्न्तगत "परीक्षा शुल्क" एक बार ही देय होगा

# ADVANCE DIPLOMA IN COMPUTER TEACHER TRAINING

**18** Duration  
Months

## Term-1

Fundamental of Computer  
Operating System,

Knowledge of Typing Hindi & English

MS Office (Word, Power Point, Advance EXCEL)

MS Access, Picture Manager Publisher, Assignment & Project

● TERM-II (MULTIMEDIA) DTP (CorelDRAW, Photoshop)

● TERM-III (Full & Professional  
(TALLY PRIME GOLD, Using GST)

Learn, Licensed/ Original TallyPRIME On Original Software

EXTRA- - CCC (NIELIT) Online Exam. An Authorised Study Center by NIELIT  
Only Exam Fee has to be PAID. According to NIELIT.

● Term-IV  
Programming With "C"  
"C++" Language Using OOPS  
Core Java , Visual Basic  
HTML, Internet  
MEETING IN ZOOM APP,  
GOOGLE MEET, UTS Railway App  
Method Of Teaching  
Computer Hardware (Self)  
Personality Development  
Project & Practical Work



कम्प्यूटर  
सीखें,  
जीवन में  
आगे बढ़ें

यह कोर्स करके आप अपनी स्वयं  
की कम्प्यूटर इंस्टीट्यूट भी शुरू  
कर पाते हैं।



## Course After 10+2th

उपरोक्त कोर्स को पूर्ण करने के बाद, अभ्यार्थी सभी सरकारी व प्राइवेट नौकरियां (डाटा एन्ट्री ऑपरेटर, साइबर कैफे ऑपरेटर, एकाउन्टेंट, डिजाइनर, प्रोग्रामर या किसी भी मान्यता प्राप्त कम्प्यूटर संस्था/स्कूल आदि में, कोर्ट/कचहरी आदि में हिन्दी व अंग्रेजी, टाईपिस्ट आदि) की जॉब प्राप्त कर पाते हैं, एवं अपना खुद का व्यापार (जन सेवा केन्द्र, ग्राहक सेवा केन्द्र, GST सेवा केन्द्र आदि भी खोल सकते हैं।

12 वीं के बाद, सरकारी व गैर सरकारी नौकरियों में जरूरी  
**ADCA कम्प्यूटर कोर्स, एक बेहतर विकल्प**

**ADVANCE DIPLOMA  
IN COMPUTER APPLICATION**

**12** Duration  
Months



**COMPUTER COURSE AFTER 12<sup>th</sup>**

**आपने बनाया हमें, क्षेत्र का No.1 कम्प्यूटर इंस्टीट्यूट**

- **TERM-I (USEFUL FOR GOVERNMENT JOBS)**  
Knowledge of Typing Hindi & English, FUNDAMENTAL OF COMPUTER, OS (WINDOWS), ADVANCE BASIC WITH ADVANCE EXhCEL, WORD, POWERPOINT, ACCESS, MS PICTURE MANAGER & PUBLISHER MEETING IN ZOOM APP, GOOGLE MEET, UTS Railway App
- **TERM-II (MULTIMEDIA) DTP (CorelDRAW, Photoshop)**
- **TERM-III (Programming) C & C++, Core Java, HTML/DHTML, Internet**
- **TERM-IV (Full & Professional (TallyPrime GOLD 4.1, Using GST)**  
**Learn, Licensed/ Original TallyPRIME On Original Software**

**Assignment & Project**

**EXTRA- - CCC (NIELIT) Online Exam, An Authorised Study Center by NIELIT**  
**Only Exam Fee has to be PAID. According to NIELIT.**

उपरोक्त कोर्स को पूर्ण करने के बाद, अभ्यार्थी सभी सरकारी व प्राईवेट नौकरियां (डाटा एन्ट्री ऑपरेटर, साइबर कैफे ऑपरेटर, एकाउन्टेंट, डिजाईनर, प्रोग्रामर या किसी भी मान्यता प्राप्त कम्प्यूटर संस्था/स्कूल आदि में, कोर्ट/कचहरी आदि में हिन्दी व अंग्रेजी, टाईपिस्ट आदि) की जॉब प्राप्त कर पाते हैं, एवं अपना खुद का व्यापार (जन सेवा केन्द्र, ग्राहक सेवा केन्द्र, GST सेवा केन्द्र आदि भी खोल सकते हैं।



बार – बार कम्प्यूटर कोर्स  
करने से छुटकारा पायें  
और चुनें एक ही कोर्स

# DITPRO

जिन विद्यार्थियों ने इसी वर्ष कक्षा 10 वीं के एग्जाम दिये हैं उनके लिए  
**DITPRO** एक बेहतर कम्प्यूटर शिक्षा का, एक ही विकल्प है

## DIPLOMA IN INFORMATION TECHNOLOGY PRO.

**12** Duration  
Months



### COMPUTER COURSE AFTER 10TH

- **TERM-I (USEFUL FOR GOVERNMENT JOBS)**  
Knowledge of Typing Hindi & English,  
ADVANCE BASIC WITH ADVANCE EXCEL, ACCESS.
- **TERM-II (MULTIMEDIA)**  
DADTP ( CorelDRAW, Photoshop)

EXTRA- 1- CCC (NIELIT) Online Exam, An Authorised Study Center by NIELIT  
Only Exam Fee has to be PAID. According to NIELIT.

- **TERM-III (USEFUL FOR PRIVATE JOBS)**  
**Full & Professional TallyPrime GOLD 4.1, Using GST)**  
**Learn, Licensed/ Original TallyPRIME On Original Software**
- **TERM-IV C, C++, HTML/ DHTML**

उपरोक्त कोर्स को पूर्ण करने के बाद, अभ्यार्थी सभी सरकारी व प्राईवेट नौकरियां (डाटा एन्ट्री ऑपरेटर, साइबर कैफे ऑपरेटर, एकाउन्टेंट, डिजाईनर, प्रोग्रामर या किसी भी मान्यता प्राप्त कम्प्यूटर संस्था/स्कूल आदि में , कोर्ट/कचहरी आदि में हिन्दी व अंग्रेजी, टाईपिस्ट आदि) की जॉब प्राप्त कर पाते हैं, एवं अपना खुद का व्यापार (जन सेवा केन्द्र, ग्राहक सेवा केन्द्र, GST सेवा केन्द्र आदि भी खोल सकते हैं।

## आपने बनाया हमें, क्षेत्र का No.1 कम्प्यूटर इंस्टीट्यूट

## Tally Prime Gold

### Original/Licensed

#### COURSE CONTENTS:-

- 1- What is Tally Prime  
(Difference Between Educational and Licensed Tally)
- 2-Basic terms in Tally-  
(Expenses, Assets, Stock, Financial Year)
- 3- Final Account
- 4- Journal Entry (Advanced)
- 5-Cash Book
- 6- Bill Wise Details
- 7- Cost Category and Cost Centre
- 8- Purchase Book
- 9- Sales Book
- 10- Rejection In, Credit Note
- 11- Rejection Out, Debit Note
- 12-Stock Maintain in Advanced Group Level
- 13-Physical Stock
- 14-MIS(Management Information System)
- 15-Accounts Receivable and Payment Management
- 16-Manufacturing Voucher
- 17-Bill Of Material
- 18-Budget Control
- 19- BRS (Bank Reconciliation Statement)
- 20- Taxation-
  - \* GST(Goods and Service Tax)  
(IGST, CGST, SGST)
  - \* GST Report ( GST R1, GST R2, GST R3)
  - \* GSTIN
  - \* Regular Dealer
  - \* Composition Dealer
  - \* Unregistered Dealer
  - \* Consumer
  - \* GST Payment
  - \* Service Tax
  - \* Value Added Tax
  - \* TDS
  - \* TCS
- 21- Purchase Order
- 22- Sales Order
- 23- Receipt Note
- 24- Delivery Note
- 25- Job Order Processing
- 26- Pos (Point of Sale) Advanced
- 27- RCM (Reverse Charge Mechanism)
- 28- Round Off
- 29- E-way Bill
- 30- Challan
- 31- Payroll Advanced (Payment Management)
- 32- NEFT
- 33- RTGS
- 34- TDL
- 35-Interest Calculation Advanced
- 36- Use of Memorandum Voucher
- 37- Business Scenario
- 38- Import and Export Data
- 39- Backup and Restore
- 40- Inventory Management  
(Enable Multiple Price Level, Enable Batches, Enable Cost Tracking Use Discount Column in Invoice)
- 41- Banking
- 42- Many More...

**Duration:**  
**06 Months**



## Tally Prime EDU.

### Educational

#### COURSE CONTENTS:-

- 1- What is Tally Prime  
(Educational)
- 2-Basic terms in Tally-  
(Expenses, Assets, Stock, Financial Year)
- 3- Final Account
- 4- Journal Entry (Normal)
- 5-Cash Book
- 6- Bill Wise Details
- 7- Purchase Book
- 8- Sales Book
- 9- Credit Note
- 10- Debit Note
- 11-Stock Maintain Normal
- 12-Manufacturing Voucher
- 13-Bill Of Material
- 14-Budget Control
- 15- Taxation-
  - \* GST(Goods and Service Tax)  
(IGST, CGST, SGST)
  - \* GST Payment
  - \* Service Tax
  - \* Value Added Tax
  - \* TDS
  - \* TCS
- 16- Pos (Point of Sale) Normal
- 17- Round Off
- 18- Payroll Normal
- 19- X
- 20- X
- 21- X
- 22- X
- 23- X
- 24- X
- 25- X
- 26- X
- 27- X
- 28- X
- 29- X
- 30- X
- 31- X

**Duration:**  
**03 Months**

**छोटा कोर्स, बड़ी इनकम**  
**बात में तो है दम,**  
**तो शुरू करें आज से ही हम**

**Tally PRIME GOLD**  
**(LICENSED)**

**टैली सीखें**  
**जीवन में**  
**आगे बढ़ें**



# CCC/BCC (NIELIT)

## Coaching For NIELIT Programs

सरकारी व प्राइवेट नौकरियों में जरूरी कोर्स

### 'O' LEVEL

12 Months  
Sem-I (I,II)  
Sem-II (III,IV)

#### COURSE CONTENT:-

M1-R5      M2-R4      M3-R4  
M41-R5    M42-MR    M43-E5

### CCC

90  
Days

#### COURSE CONTENT:-

Online (MCQ, Exam by NIELIT)  
Fundamental Of Computer  
Basic With Libre Office & Ubuntu, Internet

Android Mobile App से  
घर बैठकर CCC की तैयारी भी कर सकते हैं।

## DFAA

Accounts Expert - Computer course  
**DIPLOMA IN FINANCIAL ADVANCE ACCOUNTS**

#### COURSE CONTENTS

**Advance Basic with Advance EXCEL**

Duration:  
09 Months

Knowledge of Typing Hindi & English,  
Fundamental of Computer  
Operating System MS-Windows  
MS-Office (Word, Advance EXCEL)

(Licensed, Full & Professional)

**Tally Prime Gold (MultiUser)**

उद्योग  
एक्सपर्ट  
कोर्स,  
छोटा कोर्स  
बड़ी इनकम

उपरोक्त कोर्स को पुरा करने के बाद, अभ्यार्थी एक सफल अकाउंटेंट बनकर सभी सरकारी व प्राइवेट कंपनियों में आप assistant Accountants Junior Accountant, Accountant, Accounts Manager, Assistant Finance Manager, Banking Executive, Payroll Trainer/Manager GST Filling Center आदि की जॉब कर पाते हैं।



# CCO

## CERTIFICATE IN COMPUTER OPERATION (COMPUTER BASIC)

Fundamental of Computer  
Knowledge of Typing English  
Operating System (Windows)  
MS-Paint, NotePad, WordPad  
**MS Office (MS- Word, MS-EXCEL, MS-PowerPoint)**  
Knowledge to Internet & E-mail

Duration:  
03 Months

Project & Practical Work

# CACO

## CERTIFICATE IN ADVANCE COMPUTER OPERATION (COMPUTER ADVANCE BASIC)

Fundamental of Computer  
Knowledge of Typing Hindi & English  
Operating System (Windows)  
MS-Paint, NotePad, WordPad  
**MS Office ( Word, Advance EXCEL, PowerPoint)**  
**UTS Railway App,**

Duration:  
03 Months

Knowledge to Internet & E-mail  
Project & Practical Work

# DOAM

## DIPLOMA IN OFFICE AUTOMATION & MANAGEMENT

Fundamental of Computer, Knowledge of Typing Hindi & English  
Operating System (MS-DOS, Windows)  
MS-Paint, NotePad, WordPad  
MS Office **MS- Word, MS-Advance EXCEL, MS-PowerPoint)**

Duration:  
09 Months

### ACCOUNT

TallyMASTER, Original/ Licensed (Tally. ERP9, Release 6.4.8) Using GST,

**DESIGNING** Photoshop, English Speaking, HTML/DHTML

Self Maintenance Computer Hardware Course

Project & Practical Work

# DCA

## DIPLOMA IN COMPUTER APPLICATION

Basics computer skills  
Knowledge of Typing Hindi & English  
MS Office applications (Word, Advance EXCEL, PowerPoint)  
Internet basics,  
Multimedia (CORELDRAW, PHOTOSHOP)  
Self Maintenance Computer Hardware  
HTML, INTERNET BROWSING & EMAILING HANDLING

Duration:  
06 Months

Project & Practical Work

# CMO

## CERTIFICATE IN MICROSOFT OFFICE

COMPUTER CONCEPT AND FUNDAMENTAL  
OPERATING SYSTEM WIN -7 & 10

Duration:  
06 Months

**MS- OFFICE**

**(WORD, POWERPOINT & ADVANCE EXCEL)**

**MS- PICTURE MANAGER & PUBLISHER**

**MS OUTLOOK EXPRESS,**

**MEETING IN ZOOM APP,**

**GOOGLE MEET, UTS Railway App**

**Introduction to Internet & E-mail**

**Project & Practical Work**

# BUSY

## CERTIFICATE IN BUSY

What is Busy?, Basic Accounting, Expenses (Direct/Indirect), Assets  
Current Assets and Fixed assets, Stock Maintain, Financial,  
Final Accounts, Journal Entry, Voucher (F4 to F9), Golden Rules,  
Cash Book, Bill wise Details, Purchase Book, Sales Book, Credit Note,  
Debit Note, MIS Report, BOM (Bill of Material), On Account,  
Account Receivable and Payable,

Duration:  
03 Months

***GST :- (Goods & Service Tax), Intra State & Interstate, GST Adjustment,  
POS (Point of Sales), Interest Calculation and Many More.....***

**Introduction to Internet & E-mail, Project & Practical Work**

# DEA

## DIPLOMA IN E-ACCOUNTS

**SEMESTER-I**

WINDOWS, MS OFFICE (WORD, EXCEL, ACCESS, OUTLOOK),  
ADVANCE EXCEL MIS, ACCOUNTING (BASIC & ADVANCE), TAXATION

Duration:  
12 Months

**SEMESTER-II**

**TALLY.ERP 9 & TALLY PRIME GOLD (Original/Lincesed), USING GST**

**SEMESTER-III**

**BUSY WITH GST,**

**SEMESTER –IV**

**BANKING, GST RETURN BALANCE SHEET FINALIZATION, TDS**

**Challan Details, E-Challan, NEFT, RTGS, Purchase Order, Sales Order**

**Introduction to Internet & E-mail  
Project & Practical Work**

# DACS

## DIPLOMA IN COMPUTER APPLICATIONS

Fundamental of Computer  
Knowledge of Typing Hindi & English  
Operating System (Windows)  
MS-Paint, NotePad, WordPad  
MS Office (MS- Word, MS-PowerPoint, Ms- Advance Excel)

Duration:  
09 Months

**Programming :-**  
**PYTHON, C, C++, HTML/DHTML**

**Introduction to Internet & E-mail**  
**Project & Practical Work**

# CACS

## CERTIFICATE IN ADVANCE SOFTWARE

Fundamental of Computer  
Knowledge of Typing Hindi & English  
Operating System (Windows)  
MS-Paint, NotePad, WordPad  
MS Office (MS- Word, MS-PowerPoint, Ms- Advance Excel)

Duration:  
06 Months

**Programming :-**  
**C, C++, HTML/DHTML**

**Introduction to Internet & E-mail**  
**Project & Practical Work**

# CHT

## CERTIFICATE IN HINDI TYPING

Typing Basic  
How To Use Master Row  
Use of Shift Key  
Practice Complete Keyboard,  
Speed Practice, Speed Test On Online/Offline Software.

Duration:  
03 Months

# LBS ADVANCED TRAINING INSTITUTE

**में प्रवेश हेतु जरूरी कागजात**

- 1- एक फोटो (Current Passport size)
- 2- Documents:- 10th, 12th & आधार कार्ड
- 3- One Mail ID, Contact No.,



**LBSATI**



# DAFA

## Diploma In Advance Financial Account

Using (Educational Tally.ERP9)

Duration:  
06 Months

### COURSE CONTENTS:-

Fundamental of Computer  
Knowledge of Typing Hindi & English  
MS-Windows  
MS-Office  
MS-Word (A Complete Writing Package)  
MS-EXCEL (A Spread Sheet Application)

**TallyPrime 4.1**  
**(Educational) Using GST**  
**Basic of Account,**

**Project & Practical Work, Introduction of E-mail & Internet**

उपरोक्त कोर्स को पुरा करने के बाद, अभ्यार्थी एक सफल अकाउंटेंट बनकर सभी सरकारी व प्राइवेट कम्पनियों में आप assistant Accountants Junior Accountant, Accountant, Accounts Manager, Assistant Finance Manager, Banking Executive, Payroll Trainer/Manager GST Filling Center आदि की जॉब कर पाते है।

# DCH

## Diploma In Computer Hardware

### COURSE CONTENTS

Typing (Hindi & English), Computer Basic, Learn Laptop/Desktop Repair Card Level, Laptop/Desktop Assembling Disassembling, Installation Windows- 7, 8.1, 10, Making PenDrive Bootable, Printer & Other USB Devices Installation, Software & Driver Installation, CPU & LCD/LED Monitor Fault Finding.

**Project & Practical Work, Introduction of E-mail & Internet**

Duration:  
06 Months

उपरोक्त निम्न कोर्स को पुरा करने के बाद, अभ्यार्थी एक सफल कम्प्युटर हार्डवेयर इंजीनियर बनकर खुद के व सभी प्रकार के कम्प्युटर लैपटाप / डैस्कटॉप रिपेयर करें और अपनी Earning करें।

**Direct Admission Regular & Distance**

**B.A, M.A, B.COM, M.COM, BCA, MCA, BBA, MBA,  
DCA, PGDCA, B.Sc, M.Sc. Yoga, BSW, MSW,  
FINE ART, D.PHARMA. POLYTECHNIC,  
HOME SCIENCE & etc.**

# CAE

## CERTIFICATE IN ADVANCE EXCEL

### FORMULA & FUNCTIONS

Duration:  
75 Days

Use the function Wizard, Common Functions (Average, Min, Max, Count, Counta, Countif, Round, INT)

Nested Function, Name Cells/Ranges/Constants. Relative, Absolute, Mixed Cell reference:><, operators,

Logical function using IF, AND, OR, NOT

The LOOKUP function, Data and Time Functions, Annotating Formulas

Basic Microsoft EXCEL

SpreadSheet Basic.

Creating, Editing, Saving & Printing Spreadsheet.

Working with Function & Formulas.

Graphically representing data: Charts &

Graphs. Analyzing data: Data menu, Subtotal, Filtering \Spreadsheet.

All Tabs of Microsoft Excel

Text Function, Statistical Function, Mathematical

Function, Financial Function, Data Entry, Vlookup, Hlookup, Pivot Table, Upper, Lower, Proper,

Pmt, Fv, Salary Sheet, Bill Sheet, Attendance Sheet, Fee Sheet, Date OF Birth Sheet, Cash Book

Sheet, Interest Sheet, Loan Sheet, Invoice Cash Book Sheet, Mark, Sheet, Banking Accounting sheet,

Course Fee Sheet Daily Income & Daily Exp. Sheet Chart Advance Filter, Consolidate, Goal Seek, Data Table,

Hyperlink, Conditional Formatting, Wrap Text, Autosum, Scenario Manager, Flash Fill,

# D-STENO

## DIPLOMA IN STENOGRAPHY

Working With Steno Type Keyboard

Punctuation

Editing

Technical Dictation

Practice Writing & Audio activities Following Each lesson

Duration:  
12 Mon.

Knowledge of E-mail & Internet

# CDM

## Certificate In Digital Marketing

Basic of Digital Market Research

Google Analytics, Search Engine Optimization (SEO)

basics of SEO, Content Strategy,

Search Engine Marketing (SEM)

Strategy of Social Media marketing

Email Marketing, Lead Management

Duration:  
03 Mon.

Project & Practical Work



# Diploma In Beauty Culture (DBC)

Duration:  
06 Months

Threading  
Hair Treatment  
Scalp Massage Dandruff  
Trimming  
Heena Dye  
Pedicure  
Manucure  
Plain Manucure  
Oil Manucure  
Bleaching Plain Bleach  
Three Step

Harbal Bleach  
Facial  
Rller Setting  
Temporary Setting  
Waxing Makeup  
Simple, Day makeup  
Stage Makeup  
Night Makeup  
U-Cut, Deep-u-Cut

Bridal Makeup  
Hair Cutting  
Boy Cutting  
Step Cutting  
Side Cutting  
Two Side Cutting  
Blunt Cut  
Round Cut

## BEAUTICIAN (SELF) COURSE

Duration:  
45 Days

Bleaching, Facial, Waxing Makeup, Simple Makeup  
Night Makeup, Hair Treatment, Scalp Massage,  
Dandruff, Hair Style

## Diploma In Cutting & Tailoring

सिलाई-कटाई का पाठ्यक्रम

Duration:  
06 Months

### प्रायोगात्मक पाठ्यक्रम

01. तुरपाई
02. हुक
03. छोटे फ्रॉक
04. अंडरवियर
05. स्कर्ट सादा बॉक्स प्लेट
06. पायजामा (सादा/पेन्टकट)
07. चाक/प्लेन/अम्ब्रैला फ्रॉक
08. पेटीकाट (चार व छः कली)
09. स्कर्ट अम्ब्रैला
10. टॉप बन्द व खुली
11. सादा सलवार

12. बेल्ट वाली सलवार
13. ओपन व नाईट सूट
14. सादा ब्लाउच
15. गारुन
16. सूट कटिंग (पेपर पर)
17. पोहचें डिजाईन
18. नेहरु कुर्ता
19. कुर्ती डिजाईन
20. कोलर सूट डिजाईन
21. बेल्ट सलवार
22. ट्राउजर
23. सादा सूट

### सैद्धान्तिक पाठ्यक्रम

01. प्रायोगात्मक फाईल
02. सिलाई मशीन को चलाने का अभ्यास
03. सिलाई से सम्बंधित प्रश्न उत्तर
04. पैट्रन बनाने का सिद्धान्त
05. ड्राफ्टिंग करने का ज्ञान

# CET

## CERTIFICATE IN ENGLISH TYPING

Typing Basic

How To Use Master Row

Use of Shift Key

Practice Complete Keyboard,

Speed Practice, Speed Test On Online/Offline Software.

Duration:

03 Mon.

# DADTP

## DIPLOMA IN ADVANCE DESKTOP PUBLISHING

Fundamental of Computer

Knowledge of Typing Hindi & English

Operating System (Windows)

MS-Paint, NotePad, WordPad

MS Office (MS- Word, MS-PowerPoint)

Duration:

06 Mon.

**DTP (CorelDRAW, Photoshop)**

**InShot, YouTube Creation**

**UTS Railway App,**

**Introduction to Internet & E-mail**

**Project & Practical Work**

उपरोक्त कोर्स को पूरा करने के बाद, अभ्यर्थी एक डिजाईनर बनकर सरकारी व प्राईवेट नौकरियों में (डिजाईनिंग कम्प्यूटर ऑपरेटर ए साईबर कैफे ऑपरेटर, कोर्ट व कचहरी में हिंदी व अंग्रेजी टाईपिस्ट आदि की जॉब कर पाते हैं। एवं अपना खुद का व्यापार जैसे स्टूडियो, जन सेवा केन्द्र, ग्राहक सेवा केन्द्र आदि खोलकर अपना Future बना पायेंगे।

# English

# SPEAKING

Add a Quality of Advance

Duration:

03/06 Mon.

# ENGLISH SPEAKING

COURSE IN YOUR

***LIFE & MAKE A DIFFERENCE***

क्षेत्र का **No.1** कम्प्यूटर इंस्टीट्यूट, बनाने के लिए, आपका धन्यवाद



# DCAA

## Diploma In Computer Application & Accounts

### COURSE CONTENTS

Duration:  
06 Mon.

Fundamental of Computer,  
Knowledge of Typing Hindi & English  
Operating System, Windows  
Ms Office (MS Word, ADVANCE EXCEL, PowerPoint)

### TallyPrime 4.1 (Educational) Using GST Basic of Account, Taxation with GST (Direct & Indirect)

Tally Accounting (Tally Prime)...Project & Practical Work  
Introduction of E-mail & Internet

# CDEO

## Certificate In Data Entry Operator

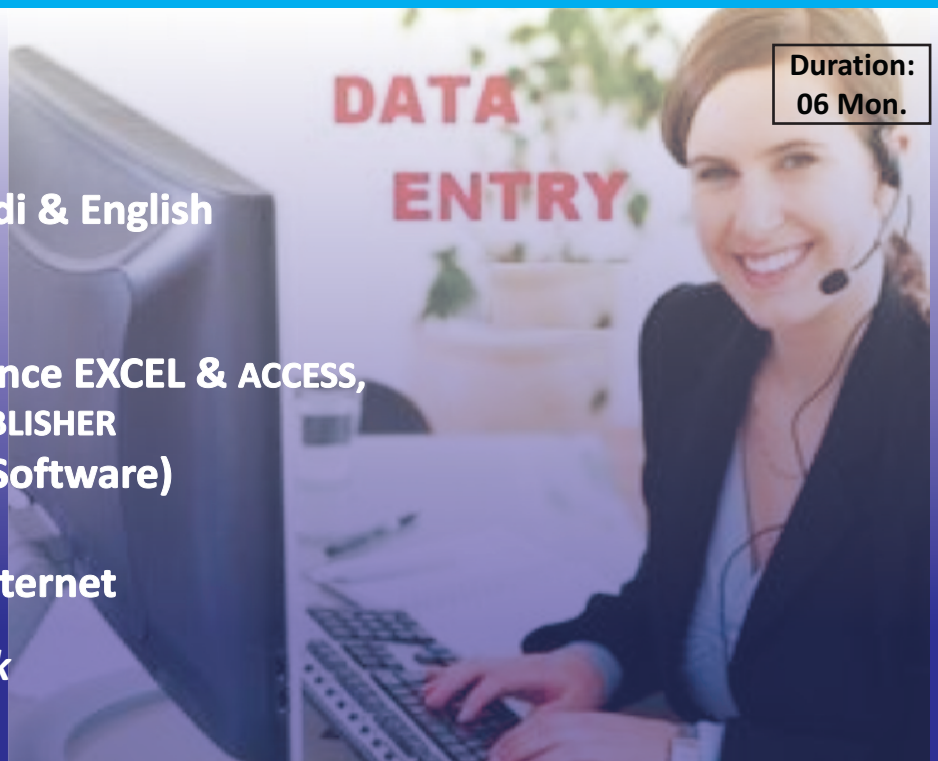
### COURSE CONTENTS

Duration:  
06 Mon.

Overview of Computer,  
Knowledge of Typing Hindi & English  
Data/Entry Operator  
MS Office  
Word, Power Point, Advance EXCEL & ACCESS,  
MS PICTURE MANAGER & PUBLISHER  
(Typing in Online Typing Software)

Knowledge of E-mail & Internet

*Project & Practical Work*



# CCHM

## Certificate In Computer Hard. & Maintenance

Duration:  
03 Mon.

Working with Windows  
Introduction of Folder, Files  
Control Panel,  
Windows Installation

Driver Installation  
Software Installation  
DOS (Command Prompt)  
AntiVirus Installaion & Uninstallation



## IMPORTANT INSTRUCTIONS

1. Read Prospectus carefully.
2. LBS ADVANCED TRAINING INSTITUTE Pvt. Ltd. (LBSATI) reserves the right to change the program structure, course curriculum, eligibility norms and course conduction pattern and revise fees at any point of time.
3. This Document is designed to provide the prospective students with information only. LBS ADVANCED TRAINING INSTITUTE Pvt. Ltd. has no liability of any kind to any person for providing this information whether or not such persons rely on it and even if they inform LBSATI of their reliance on it.
4. Balance of Dues: The liability of the student to pay the balance of dues continues until the last installment is cleared even if the student, for any reason, withdraws from/discontinues the pursuit of the program. Wherever students have arrears of payment, they will not be permitted to register for the examinations or their examination result will not be released and their mark-sheets, pass certificates will not be issued. Further, such students will be considered as inactive on the rolls and their names are liable to be removed from the records.
5. Fee once paid will not be refunded to the candidate.
6. All admitted students have to maintain regular contact with study center for any information.
7. Admitted students have to submit the Examination form with fee in the last month of Course.
8. The Candidate has to ensure that their education has been issued by the recognized board.
9. The Candidate will be cancelled if He/She remains absent for Five or more days without prior information.
10. All admitted students have to deposit the examination fee through DD (Demand Draft) / Online, According to mentioned Fee structure in the prospectus in favour of "LBS ADVANCED TRAINING INSTITUTE Pvt. Ltd.", Payable at Khekra, Baghpat.

**आपके सपनों को पूरा करते हुए,  
22 वर्षों से, आपका अपना**

**LBSATI**

# DIRECT ADMISSION FACILITY & GET DIGITAL CERTIFICATE

Follow these Steps:-

Go to [www.lbsati.in](http://www.lbsati.in) - Direct Admission or  
<https://lbsati.in/online-admission>



Fill this form with your 10th based Details

Pay Fees (Online) according to your Course & Submit

Online Exam will be held on the last date of the month  
After passing the online exam you can check your result

With in 7 to 10 working days, your Digital Certificate will  
be posted to your registered address.

घर से ही ऑनलाईन  
एग्जाम देकर  
डिजिटल सर्टीफिकेट  
प्राप्त करें।



For More Info. Call or Whatsapp

**9457570001**



